

MINUTES
FINANCE/ED COMMITTEE MEETING
JUNE 1, 2020

The finance/ed committee met on June 1, 2020, at 4:30 p.m. in the Council Chambers and via teleconference and zoom.

Present in person: Chairman Colwell, Alderman Connor, Alderman Sharp, Mayor White, Economic Development Director Beadles and Office Manager Passage

Present on Conference call: Alderman Hughes, Alderman Jenkins, City Engineer Coulter

Absent: Alderman Braun

Chairman Colwell called the meeting to order.

PUBLIC COMMENT

Chairman Colwell as if there were any public comments on Zoom. Kathy Schultz representative from the 4th of July Committee was on Zoom

PURPOSE

FINANCE

Budget 2020-2021 – Office Manager Passage stated that May was the first month in the fiscal year. We should be at 8.34% of budget. Expenses are in line at this time. She gave an overview of four revenue sources in the General Fund and Revenue Source for Road & Bridge and Collections for Water/Sewer.

Sales Tax – Sales Tax received in May is actually for February liability. Since the revenue is for February it is in line with the budget. It was actually a little higher than last year.

Income Tax – Income tax is \$8,529.74 lower than expected for the Month of May.

The city receives a percentage of total state income tax revenues from the Local Government Distributive Fund on a per capita basis.

Local Use – is approximately \$2,655 higher than expected.

Telecommunication Tax – was approximately \$200 lower than expected.

Collections for Water/Sewer was approximately \$500 less than last year.

TIF Plaza Termination Process/Resolution – Office Manager Passage stated that as we begin the process to terminate/dissolve TIF Plaza a resolution will need to be passed that will outline the final costs the city will be paid out. Attached is an outline of estimated costs remaining for TIF Plaza to expense. The resolution will be presented to the City Council on June 8. Engineer Coulter will review costs.

Appropriation Ordinance - Office Manager Passage stated that the Appropriation Hearing Notice will be in the paper June 3 announcing that an appropriation hearing will be held June 22, 2020 at 6:30 p.m. and a final vote on the appropriation ordinance will take place at the Council meeting on June 22, 2020. A draft of the ordinance is on the website for public inspections along with the hearing notice on the calendar.

Donation – 4th of July Committee – A discussion was held regarding the request from the 4th of July Committee of a donation of \$2,500.00. Mayor White stated that he talked with Kathy Schultz, who is on zoom regarding the donation request. Mayor White recommended that the \$2,500.00 donation be made to the 4th of July committee even though the event would not take place this year. He stated that the 4th of July committee did not have the ability to have the spring fund raisers. Chairman Colwell agreed with the original \$2,500.00 donation and stated that we could consider in next year's budget the consideration of a matching grant to the 4th of July Committee. Chairman Colwell asked if all were in agreement with the donation. All responded yes. Chairman Colwell stated that he will bring the request to the City Council at the June 8 council meeting.

License Rebates - Mayor White stated that due to COVID 19 the businesses have been closed and recommended that we consider a prorating the license fees. He recommended two months. A review of the liquor licenses, second hand dealers' licenses and gaming licenses was held. Alderman Jenkins stated that he felt two and one half months should be waived. After discussion the consensus of those present was to prorate the liquor licenses for Class A, Class C, Class D, Class H, and Class O and only charged nine and one half months. Second Hand dealers license would also be prorated for nine and one-half months. At this time no decision was made for gaming licenses as the gaming is still completely shut down. Chairman Colwell will bring this to council for approval.

EDC

Budget 2020-2021- ED Director Beadles gave an overview of the HELP loans, TIF Business and TIF Plaza incentive payouts along with Façade Program line items. During the Façade Program discussion she stated that when the budget was set and due to TIF Plaza closing in July of 2020, no monies were allocated for the façade program in TIF Plaza.

A discussion was held regarding funding that was previously given to Grecian Gardens. Attorney Seghetti stated that the council had previously given Grecian Gardens a Redevelopment Agreement and a façade grant. Alderman Connor stated that a person talked to her on behalf of Grecian Gardens. ED Director Beadles stated that she did some research regarding funding that was given to Grecian Gardens and confirmed that they did receive a redevelopment agreement check. She also stated that she did reach out to the owner of Grecian Gardens and explained that TIF Plaza was closing and the funding available to them was a Façade grant through the general fund with a limit of \$2,500.00 and a HELP Loan. The owner's son advised her that at this time they are not ready to submit their Façade Application.

Fast Track Infrastructure Grant Opportunity – ED Director Beadles stated that she received information regarding the availability of a Fast Track-Infrastructure Grant Opportunity. This grant is for a minimum of \$500,000 up to \$5,000,000, it must be submitted by June 15, and it does not require a match. Mayor White explained that the project to submit must be shovel ready, therefore; the best project would be a water main project. Alderman Hughes asked if a storm sewer project would work. Engineer Coulter stated that the storm sewer projects were not shovel ready. Office Manager Passage stated that this topic is also on the Public Works Committee meeting agenda for Wednesday night. Chairman Colwell stated it will be referred to the Public Works Committee to determine if there is a water main project that could be submitted.

Help Loan Payments Discussion – ED Director Beadles stated that at the March 30, 2020 Clerk Hurd read a correspondence from Dennis Lockett, owner of Lucky Dogs requesting that the City participate in the “Downstate small business stabilization Program and consider suspending Help Loan payments.

She reported that all help loan payments have been made except for one, which is three months behind. A discussion was held regarding the suspension of HELP loan payments. After discussion, the consensus of those present was to not suspend HELP loan payments, however; work with them on a case by case basis.

Marketing and Tourism Commission- Mayor White stated the 2nd Saturday Market would be taking place in June and the M&T Commission recommended an expenditure of \$500 for the Tri-fold Visitors guide be made. Alderman Colwell stated that was an expense the Mayor could approve and did not need to go to council.

OLD BUSINESS

Water Rate Analysis – This is on hold due to the COVID 19.

Update Video Billboard/616 Fourth Street Property – The video billboard sign has been installed and is operational. Mayor White stated that we are working with Linda Dailey to schedule a ribbon cutting with Ryan Spain.

SUMMARY

Chairman Action – Nothing to report

Council Agenda Items - 4th of July Donation

License rebate/proration

TIF Plaza Closeout Resolution

There being no further business the meeting adjourned at 5:53 p.m.

Respectfully

Danny Colwell, Chairman

TIF PLAZA					
Balance June 1 (est)					\$ 1,276,032.67
Revenue Projections					
Grant - Video			\$ 4,400.00		
Rent			\$ 3,900.00		
Property Tax			\$ 528,000.00		
Interest			\$ 1,200.00		
Total Projected Revenue					\$ 537,500.00
					\$ 1,813,532.67
PLAN EXPENSE TITLE					
Street and Alleys	\$ 100,000.00	\$ 85,000.00			
Sidewalk, Curb, Gu	\$ 50,000.00	\$ 33,500.00			
Utility Infrast.	\$ 100,000.00	\$ 1,000.00			
616 Fourth	\$ 150,000.00				
Video Billboard	\$ 70,000.00	\$ 13,980.00			
Fourth St. Corridor	\$ 100,000.00	\$ 27,500.00			
Lucket Incentive		\$ 62,501.90			
Admin. Profess.	\$ 200,000.00	\$ 36,500.00			
		\$ 259,981.90			
EXPENSES BUDGET					
Approved Expenses					
27-Apr-20	Advanced -Overlay	\$ 85,000.00			
27-Apr-20	Engbrecht -ADA	\$ 19,500.00			
Projected					
CEFCU BILLBOARD		\$ 13,980.00			
Property Tax objections		\$ 34,000.00			
Incentive/Lucket		\$ 34,029.09			
Street lights		\$ 1,000.00			
M & R Sidewalk					
M & R Streets		\$ 14,000.00			
Attorney Fees		\$ 2,500.00			
Postage					
Publication					
Office Supplies					
Misc. Expenses					
Professional Fees					
PROJECTS					
Trees		\$ 2,500.00			
Gateway Sign		\$ 22,000.00			
Fourth St. Imp.					
Christmas Decorations		\$ 3,000.00			
TOTAL		\$ 231,509.09			\$ 231,509.09
					\$ 1,582,023.58
TIF BUSINESS NEEDS					\$ 910,138.00
NET					\$ 671,885.58
Give back					??